

North Brunswick Historical Society

Minutes of the Board of Trustees Meeting Wednesday, April 16, 2014

Present: Michael Hritz, President; Connie Adamo, Vice President; Richard Liguori, Treasurer; Nansi Krauss, Secretary

Call to Order: The meeting was called to order at 7:05 pm by President Michael Hritz.

Old Business:

- Our application for reinstatement of the organization's non-profit 501(c)(3) tax exempt status has been received and acknowledged by the IRS. A decision is expected within 180 days.

Treasurer's Report: We have a combined account balance of \$906.06 as of March 31, 2014, following a application payment of \$400 to accompany the IRS application.

New Business:

- The logistics of the Township of North Brunswick 235th Anniversary Gala were reviewed including press release, fundraising and sponsorships, hotel accommodations, invitations, flowers, entertainment, and on-site coordination.
 - The cocktail hour has been confirmed from 6:30 to approximately 8:00 pm and will take place in Christopher's Restaurant, which will be closed to the general public. Transition to the ballroom for the primary dinner and event will begin at 8:00 pm and conclude no later than 8:30 pm.

- Complimentary parking will be extended to honorees and members of the committee.
 - Entertainment is confirmed with the Full Count Big Band and Misty Nights DJ Entertainment.
 - Janice Larkin is coordinating table arrangements with Duchess Florals.
 - Nansi Krauss is preparing the media display for the dining room, with trivia support from Cheryl McBride, and plans to identify and recognize our primary event sponsors with their corporate logos.
 - Michael Hritz is preparing the commemorative program which will be designed by Zoe Graphics and printed by Mastergraphx.
 - The board reviewed and edited the invitation list.
 - The board reviewed and coordinated the solicitation of sponsors.
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- **Adjournment** The meeting was adjourned at 8:15 pm with a motion by Nansi Krauss and a second by Connie Adamo.